



MAHARAJA AGRASEN COLLEGE
UNIVERSITY OF DELHI
VASUNDHARA ENCLAVE, DELHI-110096



No. MAC/2022-23/ADMN/CIVIL & ELECT/10

Dated: -03.10.2022

NOTICE INVITING EXPRESSION OF INTEREST (EOI)

Sealed Expression of Interest (EOI) are invited from CPWD Registered contractors for empanelment for Minor Civil and Electrical Work at Maharaja Agrasen College, Vasundhara Enclave, Delhi-110096.

Important Dates & Timings

Last date for submission of EOI	-	21.10.2022 upto 1.00 p.m.
Date of Opening of EOI	-	24.10.2022 at 2.00 p.m
Site Visit	-	w.e.f. 12.10.2022 to 13.10.2022
Timings	-	2.00 p.m. to 5 p.m.
Contact Person	-	Mr. A.N. Abbassi, Section Officer (Admn.)

NOTE: -

- (i) The sealed envelope containing the EOI should be superscribed "EOI for Civil & Electrical Work" on top and to be submitted in the college office Diary Section, Room No.12, Ground Floor before the last date & time of submission of EOI.
- (ii) In case of amendment in the above schedule, the same will be notified on the college website only. Participating vendor are requested to monitor the same.

Sanjeev Kumar Tiwari

(Prof. Sanjeev Kumar Tiwari)
Principal (Offg.)

**MAHARAJA AGRASEN COLLEGE
UNIVERSITY OF DELHI
VASUNDHARA ENCLAVE, DELHI – 110 096**

EOI No. MAC/EoI/C&EW/2022 Date: 03.10.2022

REQUEST FOR EXPRESSION OF INTEREST

FOR

Empanelment of Contractors for Civil & Electrical Works at Maharaja Agrasen College

SECTION-A
GENERAL INSTRUCTIONS TO CONTRACTORS

Maharaja Agrasen College, University of Delhi is a fully funded college by Directorate of Higher Education, Govt. of NCT of Delhi invites Expression of Interest from CPWD Registered contractors for empanelment for Minor Civil and Electrical Work at the college premises. The said empanelment shall be for a period of 3 years (extendable)

1. Expression of Interest (EOI) should be addressed to **The Principal, Maharaja Agrasen College, University of Delhi, Vasundhara Enclave, Delhi – 110 096**
2. The scan copy of EOI bid to be submitted through Email to info@mac.du.ac.in with subject of email should be mentioned as- **“Expression of Interest for Empanelment of contractors for Civil & Electrical Works at MAC”** respectively. All the required documents should be scanned and merged either into a single PDF file or zipped into a single file and attached to the Email. **The bid file should be attached as a PDF document/zip file.**
3. The EOI will be received up to **05:00 PM on 21.10.2022**. Each copy of the EOI document under their stamp and signature. No EoI will be accepted after due date under any circumstances whatsoever.
4. EOI shall remain valid for acceptance by the College for a period of Three months from last date of submission of EoI.
5. The contractor must use only the bid documents issued by the College. Any addition/alteration in the text of the EoI form made by the contractor shall not be valid and shall be treated as null and void.
6. Each Page of the EoI document should be signed by the authorized person or persons submitting the EoI in token of his/their having acquainted himself/themselves with the terms & conditions of contract as laid down. Any bid with any of the documents not so signed will be rejected.
7. MAC has all the rights to reject/accept any or all the EoI(s) without assigning any reason whatsoever.
8. EoI application without complete documents and/or insufficient/inadequate information shall not be considered. Conditional EoI will not be accepted under any circumstances.
9. **Amendment of EOI Documents**
 - i. At any time, prior to the date of submission of EoI, MAC may, for any reason, whether at its own initiative or in response to a clarification requested by prospective contractors, modify the EoI documents by amendments.
 - ii. The amendments shall be notified on the MAC portal at www.mac.du.ac.in and these amendments will be binding on all contractors.

- iii. In order to allow prospective participation reasonable time to take the amendments, if any, into account in preparing their EoIs, MAC may, at its discretion, extend the deadline for the submission of EoIs suitably.

I/We hereby declare that I/we have read and understood the above instructions and the same will remain binding upon me/us.

Place:

Signature of Contractor with the seal

Date:

SECTION-B
GENERAL TERMS AND CONDITIONS

Upon the declaration of intending contractors to be the Empanelled contractor by the College, they shall be subject to the following terms and conditions.

1. The college shall invite the Limited tenders for works from the empanelled contractors for proposed works under limited tender enquiry.
2. In all matters of dispute arising on the work, the matter shall be referred to the **Maharaja Agrasen College, University of Delhi, Vasundhara Enclave, Delhi – 110 096** for a decision.
3. **Arbitration Clause:** The place of arbitration shall be Delhi and any award whether interim or final, shall be made, and shall be deemed for all purposes between the parties to be made in Delhi. The arbitration proceedings shall be conducted in the English language and any award or awards shall be rendered in the English language. The procedural law of the arbitration shall be the Indian law.
4. **Period of Empanelment:** The empanelment period shall be for **03 years (extendable)** from date of confirmation of empanelment.
5. The application of contractor not meeting the minimum eligibility criteria in EOI document shall not be considered for further evaluation.
6. If at any stage, any information / document submitted by the applicant is found to be incorrect / false or have some discrepancy which disqualifies the firm then Maharaja Agrasen College website shall take action of Debarment of agency from tendering in Maharaja Agrasen College.

I/We hereby declare that I/we have read and understood the above terms and conditions. The same shall be binding upon me/us upon being declared as the Successful Contractor.

Place:

Signature with company seal

Date:

SECTION-C
PRE-QUALIFICATION CRITERIA

• **Pre-Qualification Documents to be submitted by Contractor:**

1. The contractors should submit a copy of Company Incorporation Certificate/Certificate of Registration of the firm/ Registration under Shop & Establishment Act.
2. Copy of GST Registration
3. The contractor should submit copy of PAN and Adhar
4. The contractor should have registered office or branch office located in the territory of districts of Delhi/NCR. Submit a copy of relevant address proof.
5. The contractor should not have been blacklisted by any Central/State Government/Public Sector Undertaking/Institute of Govt. of India. (Submit undertaking as per enclosed **Annexure-A**).
6. The contractor must submit a proof of work undertaken for any Public/Pvt./ autonomous/NGO/Society during the last 3 years of atleast Rs. 2 lakhs in the financial year for at least 2 years.

Contractors must submit documentary proof in support of meeting each of the above minimum qualification criteria. A simple undertaking by the contractor for any of the stated criteria will not suffice the purpose. All documentary proof must be listed on the letter pad of the company and enclosed in a cover, to be submitted along with the qualification EoI (Email) duly stamped and signed by the authorized person of the agency.

- **Information to be furnished by the contractor:**

Sr. No.	Item	Information to be filled by Contractor
1	Name of the Contractor	
2.	Address	
3.	Telephone Number: Office Mobile Number: E-Mail address:	
4.	Details of Registration (number & date) if applicable:	
5.	Month and Year in which the firm / company was formed/ incorporated.	
6.	Type of organisation (Sole Proprietor, Partnership, Pvt Ltd., Public Ltd., etc.)	
7.	Enclose copy of partnership deed, Articles of Association or Affidavit (in case of firm)	
9	Bank Account Details	A/C No. Bank Name: IFSC:
10	ID (Bidder), if any – E –Procurement Portal	
11	proof of work undertaken for any Public/Pvt./ autonomous/NGO/Society during the last 3 years of atleast Rs. 2 lakhs in the financial year for at least 2 years	

SECTION-D
TECHNICAL BID

- **OBJECTIVE:**

This EOI is for empanelment of contractors to invite Limited Tenders for execution of composite works including Civil, electrical etc.

- **SCOPE OF WORKS:**

1. **Civil interior & exterior works:** Civil retrofitting and construction works including Repair works, brick works, plastering, Flooring/Tiling, water proofing, crack filling, False ceiling, paintings, building construction, road works, Retaining wall of R.C.C. / Stone, Plumbing, drain & sanitary pipes, MS Fencing/Grills, Chajjas & other finishing works, Landscaping & other related works.
2. **Electrical works:** Electrical retrofitting works including cabling, redressing of cables/wires, installation of street light poles & lamps; dome lights, installation of high mast, cabin wiring with fittings, provision earth pits, LAN/EPBAX system and other retrofitting works etc.

Date:

Signature of Contractor with seal

Annexure – A*

FORMAT OF UNDERTAKING, TO BE FURNISHED ON COMPANY LETTER HEAD WITH REGARD TO BLACKLISTING/ NON- DEBARMENT, BY ORGANISATION UNDERTAKING REGARDING BLACKLISTING / NON – DEBARMENT

UNDERTAKING

To,

The Principal,
Maharaja Agrasen College,
University of Delhi
Vasundhara Enclave
Delhi – 110 007

We hereby confirm and declare that we, M/s _____, is not blacklisted/ De-registered/ debarred by any Government department/ Public Sector Undertaking/ Private Sector/ or any other agency for which we have Executed/ Undertaken the works/ Services during the last 5 years.

For M/s _____

Authorized Signatory

Date:

*To be submitted on company letter head duly signed and stamped on it.